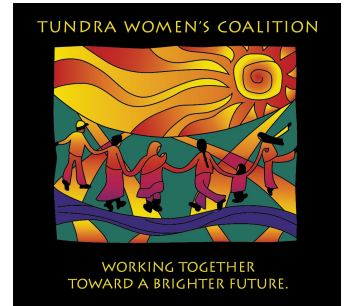




# Choosing Our Roots

## Safely Housing Queer Youth



Choosing Our Roots, along with Tundra Women's Coalition, is developing a Host Home program in Bethel as a way of connecting young people (age 13 to 24) with housing resources, case management, supportive community and opportunities to thrive.

The Case Manager provides support, advocacy, and navigation services to young people with housing instability. They work with host homes, families, young people, and other providers to coordinate with and support the youth participants as they navigate intersecting systems and connect to existing resources. This position is also tasked with collaborating with the Bethel Navigator, the COR Co-Director of Statewide Programming, The Tundra Women's Coalition, the Bethel Housing and Homelessness Coalition, volunteers and other community stakeholders, in order to launch programming in Bethel.

### QUALIFICATIONS:

1. Yup'ik speaker preferred. Must be able to read, write, and speak English.
2. Demonstrated clinical skills (such as critical thinking, crisis intervention, cultural awareness, active listening, goal setting, etc.) required.
3. Crisis intervention experience required.
4. Two years of supervised experience working in youth-led services preferred. Relevant experience may include lived experience of homelessness.
5. Equivalent on-the-job experience (6+ years) or Master of Social Work degree preferred.
6. Alaska LMSW or LCSW is preferred but not required. Must maintain current licensure for appropriate level of education.
7. Must be knowledgeable of community resource systems.
8. Valid Driver's License and automobile insurance according to AK State Motor Vehicle laws are required.
9. Must have reliable transportation for local travel.
10. Must be able to interpret verbal and non-verbal communication.
11. Must have ability to process and provide feedback in a manner that is sensitive to cultural, linguistic, and psychological needs of participants, host homes, and volunteers.

### Competencies

Youth-based direct service professionals must hold or develop the following competencies:

- Knowledge of the Field
- Ethical Communication with Youth
- Relationship to Family and Community
- Assessment and Individualized Planning
- Career Exploration
- Connecting to Resources
- Program Design and Delivery
- Workforce Preparation

COR also draws upon many of the 10 Core Competencies of Social Work for essential employee competencies.

Job Title: Case Manager

Job Type: Full-time, 40 hours per week

Hours: Flexible scheduling in collaboration with team; some evening and weekend hours

Location: Bethel

Pay range: \$55,000-\$60,000 DOE plus benefits

COR remains committed to equity in our work and communities. Individuals with lived experience of homelessness or being marginally housed and/or who identify as LGBTQ+ or Black/Indigenous/Person of Color are encouraged to apply.

ESSENTIAL JOB FUNCTIONS: May not include all duties of this job

1. Conducts intake and acceptance of youth into programming or refers youth to appropriate resources.
2. Assesses needs and challenges of youth based on program eligibility requirements.
3. Enters data in the Homeless Management Information System.
4. Completes necessary intervention tools.
5. Assists in facilitating a match between youth and hosts.
6. Monitors youth and host relationships throughout the hosting experience.
7. Participates in the development of the initial and ongoing plan for housing and community stabilization with participants, always remaining youth led and directed.
8. Consults community investors, trained volunteers, and board members regarding the ongoing coordination of participant needs.
9. Actively participates in COR meetings and follows up with issues related to the coordination of care promptly, reporting back to the group as appropriate.
10. Completes progress notes per COR guidelines.
11. Provides support to participants as they adjust to a new living environment, changing roles within the home system, family dynamics and conflicts. Documents and monitors as outlined by COR policies.
12. Refers youth to appropriate resources.
13. Provides or coordinates education and training to participants, host homes, and volunteers.
14. Develops and maintains professional knowledge around supporting people in a low-barrier program, theories that apply to the work, and current interventions.
15. Works proactively with the COR Volunteer Coordinator, Navigator and Co-Directors.
16. Implements care and services that recognize age-/identity-specific needs of participants served.
17. Collaborates with the COR Finance & Fundraising Committee to develop reports on program outcomes.
18. Collaborates with TWC staff, follows TWC staff guidelines especially regarding confidentiality of program participants, attends Bethel Housing and Homelessness Coalition (BHCC) meetings, and collaborates with BHCC members as needed.
19. Performs other duties as required.

## CORE VALUES

Demonstrates personal and interpersonal qualities that support the Core Values of Choosing Our Roots, which are shared by Tundra Women's Coalition: Dignity & Respect, Empowerment, Cultural Relevancy, Community, and Hope

In order to be considered complete, an application **must include a cover letter and a current resume**. Please submit to [info@choosingourroots.org](mailto:info@choosingourroots.org). First round of applications will be reviewed by a Hiring committee of COR and TWC stakeholders. Position remains open until filled. The Case Manager will work out of the Tundra Women's Coalition office and will be supported by staff at TWC and COR.